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POLICY ON FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

1. Preamble

In terms of Clause 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the independent directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

2. Purpose

The Program aims to provide insights into the Company to enable the Independent Directors to understand its business in depth and contribute significantly to the Company.

3. Familiarization Process

- 3.1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programmes / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
- 3.2 Such programmes / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
- 3.3. The programmes / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
- 3.4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
- 3.5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

4. Disclosure of the Policy

- 4.1. This Policy shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Corporate Governance Section of the Annual Report of the Company.
- 4.2. Following information will be disclosed on the Website of the Company:
 - a. Details of familiarization programmes imparted to Independent Directors.
 - b. Number of Programmes attended by the Independent Directors (during the year and on cumulative basis till date).
 - c. Number of hours spent by the Independent Directors in such programmes (during the year and on cumulative basis till date).
 - d. Other relevant details and Web link where the above mentioned information is disclosed will be provided in the Corporate Governance section of the Annual Report.

5. Review of the Program

The Board will review this Program and make revisions as may be required.